

## Student Activity Related Services

### University Post

University post is located at Administrative Building 1<sup>st</sup> floor for every mail service such as regular mail service, certified mail, parcel, money order, telegram, etc. The post code for the mailing post is 20131.

### Regular Mail and Parcel

Students can get regular mail, parcels or money which can be claimed by showing their student identification card at the Secretariat office (2<sup>nd</sup> floor).

### Mailing address

Correct mailing address for the university is:

Name. . . . . Faculty of Education, Burapha University 169 Long Had Bangsaen Road, Tambon Saensuk, Amphoe Maung Chonburi 20131. THAILAND
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### Advisory Service

The Student Development Affairs provides an adviser for students in need, concerning following problems:

Studying problems, mental, everyday-life or any other personal problems.

Furthermore our Faculty has a 'Counseling Center' at the Department of Guidance and Educational Psychology which is located at QS1-Bldg.,3<sup>rd</sup> floor, Tel. 66-38-745900 ext. 2076 and which can be used by students too.

### Job finding service

Job application information is supporting students in all job finding matters in different ways like giving them examples of job application forms, examples of resumes, assisting them in job finding directly like through the "job application bulletin board" which is located at QS1-Bldg., 2<sup>nd</sup> floor.

### Military Release

Students seeking for military release should have a copy of each military order (Sor-Dor9 and Sor-Dor35) and a copy of the house-registration and contact then the Welfare Service at the Student Activity Center, 2<sup>nd</sup> floor . Usually students get their military release until their graduation.

### Campus Dormitory

See details at Student Affairs Building, 2<sup>nd</sup> floor. Tel. 66-38-745900 ext. 2076.

### Student Regulations

The Faculty of Education aims to promote good manners and supports students in developing their personality with a sense of social and ethical responsibility. Part of this is to respect and follow the university dress code and student regulations. Violating students will be penalized by point deduction which will have an impact on their scholarship applications as well as their university study results.

## Scholarships

### Faculty of Education Scholarships:

The faculty will announce the scholarship available once/semester. Detail will be posted at the scholarship board at QS1-Bldg., 2<sup>nd</sup> floor.

### University Student Activity Service Scholarships:

1. Academic loans will be announced around June every year at the Student Activity Center (near 7/11-shop), Scholarship Section.

### Other Scholarships:

See details at Student Development Affairs, 1<sup>st</sup> floor.

- **Scholarship requirements**

1. Undergraduate students in regular programs and weekend programs who are in need of financial support for their studying.

2. Only students who never have violated university regulations are allowed.
3. The GPA may not be lower than 2.00 and students must be assisting faculty or university activities.
4. Only students showing good manners guaranteed by their advisors are allowed.
5. Students must participate in faculty activities.

- **Application Procedures**

Application forms are available at the QS1-Bldg., 2<sup>nd</sup> floor, Student Development Affairs.

After placing the completed application form including the approval from the adviser at the Student

Development Affairs, an interview will follow and finally the Faculty of Education will announce the

students who will get a scholarship.

Remark: The scholarship students will have to work for the faculty at least 20 hours.

- **Needed Documents**

Needed documents are: Application form including 1 actual photo, house-registration, copy of student ID,

copy of study results of the last academic year, others that demonstrate the ability to assist in activities.

## **Student Activity Projects**

**Project and details:** Name of project & advisor, responsible persons, rational, objectives, time-frame, Place, number & names of attending students, budget, expected outcome, schedule

**Requesting letter** to the Dean: for vehicles, building use, security, dormitory leaving permission etc.

### **Advisor's approval**

All 3 completed above documents should be given at QS1-Bldg., 2<sup>nd</sup> floor to the Secretariat Office, the Associate Dean for the Student Development Affairs and the Dean respectively not less than 5 days prior the activity day. The evaluation of the project permission should be done within 1 month.

## **Faculty of Education Resources**

### **International Student Center**

The International Student Center is assisting you with visa, health insurance, work permit and ticket affaires, founded in 2<sup>nd</sup> floor, QS1 Building. Tel 66 – 3874 – 5900 ext. 2020, 2011

### **Computer Laboratory**

The Department of Educational Research and Measurement Resource Center maintains its own computer laboratory, a specialized software collection and a testing center.

The computer laboratory's thirty workstations are attached to the campus network and provide a complete internet access via a high-speed backbone, 24 hours a day. Our software collection includes a number of packages to support data analyses, such as LISREL, HLM, BILOG-MG, MULTILOG, PARSCALE, TESTFACT, SPSS, LERTRAP and EXEL. Other computer facilities, available at all times for our students, can be found in the Faculty of Education's main building.

Tel 66 – 3874 – 5900 ext. 2023, 2079

### **Research Consulting Center**

This center supports research as well as scholarly activities, it gives the faculty and the students the opportunity to participate in research and training projects. It also offers consulting services to governmental agencies, private sector, business entities and the general public.

Tel 66 – 3874 – 5900 ext. 2020

### **Learning Resource Unit**

The Faculty holds a up-to-date volume of textbooks and journals of all fields concerning of education including an electronic library, furthermore it's staff is specialized in assisting all levels of students in reading, studying and research.

It is located on 3<sup>rd</sup> floor of Queen Sirikit Building (QS1) at room 306. Tel 66-3874-5900 ext.2080

### **Curriculum and Instruction Information Center**

This center is providing students with all information about curriculum and instruction. There exists a website and various booklets on these topics done by this center. Tel. 66-38-745900 ext. 2069

### **Teaching Lab**

The Teaching Lab is specialized in the presentation of laboratory teaching models and holds small workshops about the use of instruction tools. The collection of instructional materials will be presented on special occasions for students and teachers of the Faculty of Education. Tel. 66-38-745900 ext. 2090

### **Testing Center**

Its research focus is on investigation, analysis, implementation and refinement of programs by testing and evaluating them. This also includes the development and testing of software programs. Furthermore this center offers counseling to the faculty and other institutions. This center is located in the Faculty of Education's main building. Tel. 66-38-745900 ext. 2077

### **Project for Future Mathematics Teachers**

This accelerated development project for future mathematics teachers is designed to attract qualified students wishing to become mathematics teachers. Conceived to meet a shortage of mathematics teachers in the area, this program receives governmental support in form of student scholarships and special funding. It's a future-based program not only focusing on advanced teaching skills in mathematics, but also on problem-solving-skills and leadership-abilities. Tel. 66-38-745900 ext. 2069

### **Counseling Center**

Incorporating a counseling professional staff of trained psychologists, counseling is provided free of charge to all enrolled students. They may discuss any kind of personal or social problems in an atmosphere of total confidence and trust. The service is seeking to assist students in building relationship skills, learning strategies and supporting their general mental health.

The Biofeedback and Stress Management Laboratory offers assistance with stress related issues. In addition, the Hot-Line-Service offers anonymous counseling services to students and the community. All of these services are located on the 3<sup>rd</sup> floor of QS1 Building. Tel. 66-38-745900 ext. 2076

### **Innovation and Information Technology for Education Center**

There are over 100 computers and a number of multimedia- workstations available for students' use. In addition, the center also gives contemporary technical instruction to students and faculty members.

It provides free internet access and it supports the faculty, staff and students in computing technology questions. The center is offering different workshops in computer related topics such as web-browsing, e-mail, web-page-design, posting of and access to information etc. throughout the year. Tel. 66-38-745900 ext. 2079, 2022, 2023

### **Financial Aid**

There are various sources of financial aid available. Financial assistance is given to students who successfully pursue the goals of their studies and who need financial resources to attain these goals. Examples of possible financial aid resources are: Government Educational Loans, Faculty of Education Scholarships, Wien International Scholarships (Thailand), Assoc. Professors Anond-Chomchai Fund, Sangtian Fund etc.

### **International Programs**

We strengthen the knowledge and practice and have collaboration in research, personnel development, exchange and training of our students and staff internationally through cooperation and special programs with international universities in The United States, Australia, Canada, China and in other countries.

Now there are offered international degree and non-degree programs instructed in English language at the Faculty of Education at Burapha University.

### **Accommodation**

There are 11 women's dormitories and 4 men's dormitories at the campus with rooms accommodating a total of 4,000 students (1,000 men, 3,000 women), about 45% of undergraduate and graduate students. All newcomers are given priority for the dormitory. These dormitories are not only residential housings but also learning centers. Student housing is also available off campus. The staff of Education Faculty will support students to find a suitable accommodation. Contact 2<sup>nd</sup> floor Student Affairs Building.

### **Health Insurance**

After arriving at Burapha University you are able to sign a special health insurance contract, only allowed for International Affairs and Special Activities students and staff. There are different levels and prices of insurance depending on age and gender. For about 2,000-3,000 Baht/year (≈60-80\$) a good health insurance, covering free treatment at Health Science Center Hospital, located within the university, is available.

### **Education Newsletter / Journal of Education**

The Faculty of Education is publishing a “Journal of Education” 2 times a year. It is an academic and peer reviewing journal focusing on academic research articles in educational science. It also offers students, who already passed successfully their oral exams, the opportunity to publish their research in public, which they are obliged to do, but often it is hard for them to find a publisher willing to publish their work – in the “Journal of Education” they are given the chance to do so. That means, the “Journal of Education” serves also as a laboratory unit for student learning and research resource for faculty members.

Furthermore, we are publishing a “Educational Newsletter” every month. It provides all students, lecturers and staff of the Faculty of Education with updated information about the Faculty such as: meetings, activities of students and lecturers, administrative information, information about new lecturers, cooperation with other universities, events, program information, etc.

### **Visa**

If you are accepted at our university, you will receive an “acceptance letter”, with which you can apply for a special “Non-Immigrant ED/1 year visa” at the Thai Consulate or Embassy in your home country.

Arriving in Thailand you must contact the Office of International Affaires and Special Activities at Faculty of Education immediately with a copy of your passport & your visa. They will send you to the International Relation Office of Burapha University. At the end of the 3<sup>rd</sup> month you must request a letter from International Affaires and Special Activities Office and bring it to the Immigration Office 10 km outside of Bangsaen, at Siracha District, where they will change your visa from temporary status into permanent status. If you do not follow this procedure you are illegal in Thailand after 3 month even you have a 1 year valid visa stamp in your passport.

Every time you plan to leave Thailand, you have to contact our International Affaires and Special Activities Office to ask for a multiple entrance permit at the Immigration Office for you. If you do not follow this procedure your visa will be expired as soon as you leave Thailand, even it is a 1 year visa, which means you have to apply again at the Thai Embassy in your country.

We will assist you in all visa matters which are quite easy done if you follow the rules.

### **Campus life / University Resources**

#### **Academic Services Center**

The Academic Services Center (“Uniserv”) is an organization which links academic university staff with external people and social organizations. Its duty is to offer various academic services, courses and projects to the public like English courses, 9 radio programs etc. – all based on the needs of the public community.

[www.uniserv.buu.ac.th](http://www.uniserv.buu.ac.th) Tel 66 – 3874 – 5900 ext. 4310-4311

### **Bank**

A bank is situated at the campus. There are all banking facilities such as many ATM available. Payment of university fees can be made electronically through this machine. Tel.038-745900 ext. 1456, 038-314527-9

### **Cafeterias and Campus Dining**

Numerous cafeterias and dining establishments are situated in different buildings, as well as a central cafeteria, located at Student Affair Building, to provide food services for students. All meals and dining facilities are under university supervision to ensure cleanliness and fair pricing.

Central Cafeteria is located 2<sup>nd</sup> floor, Student Affair Building.

### **Central Library**

The Central Library is an organization supporting the teaching and research activities of the students and the academic staff. There are more than 20,000 library resources available, including CDs, videos etc, through the online searching service of the computer network system. The Central Library, a modern seven-story-building, is linked with major libraries in other cities.

[www.lib.buu.ac.th](http://www.lib.buu.ac.th) Tel 66 – 3874 – 5900 ext. 4010-4011

### **Computer Center**

The Computer Center is an organization not only providing general computer services (internet, administration, etc) but also IT training for students, academic staff and people from outside. More computers are available at the faculties and dormitories.

<http://ict.buu.ac.th> Tel 66 – 3874 – 5900 ext. 4110-4111

### **Dormitories**

There are 11 women's dormitories and 4 men's dormitories at the campus with rooms accommodating a total of 1,500 students (400 men, 1,100 women). All newcomers are given priority for the dormitory.

Tel 66 – 3874 – 5900 ext. 1611

### **Health Science Center Hospital**

Established in form of a hospital, the Health Science Center, with a capacity of a 150 beds, is an organization concentrating on research as well as the provision of health services for students, university personnel, and the general public. Medical service like medical, surgical, gynecological, immunization service is provided round the clock. Dentistry and pharmacy services are also available.

<http://hsc.buu.ac.th> Tel 66 – 3874 – 5900 ext. 5010-5011

### **Other Services**

Institute of Marine Science, Institute of Art & Culture, Language Center etc are further interesting establishments. Many facilities support in addition our students and staff like travel services, laundry service, supermarket, bookshop etc.

### **Post Office**

There is a Post Office located at the Administrative Building serving to students and faculty during normal government office hours (weekdays 08.30-16.30 hrs). International calls are possible there.

Tel 66 – 3874 – 5900 ext. 1930

### **Research Support Center**

Research is one of the primary responsibilities of the university. Burapha University realizes its importance as a center for generating and disseminating knowledge, information, and data necessary for the development of the country. The university makes great efforts to support personnel in the conducting of research through budget allotments from the government, the university's own income, and assistance from various organizations. The university has established a center for research promotion in the Educational Services Division.

Tel. 66-38-745900 ext.

### **Sports Facilities**

The University subscribes to the maxim: "A healthy mind in a healthy body." Sports and recreation facilities include football, basketball, tennis, swimming (at a 50 meter Olympic size swimming pool), gymnastics, aerobic, jogging, yoga, fitness (at an exercise fitness center) etc. Off campus facilities offer access to scuba diving, windsurfing and golf. All facilities are provided for students and faculty members.

### **Student Activities**

The university supports a variety of student activities. Activities are sponsored and coordinated by the Student Council through various clubs, such as the English Club, Football Club, Aquaculture Club, Nature Conservation and Environmental Club etc.

These clubs are located 2<sup>nd</sup> floor, Student Affair Building.  
Tel. 66-3874-5900 ext. 1610-1611

### **International Cooperation**

Burapha University has special cooperative programs with various universities outside Thailand such as Victoria University of Technology and Curtin University of Technology both in Australia, Porto University in Portugal, Chungnam National University and Hankuk University both in the Republic of Korea, The University of Medicine and Pharmacy in Ho Chi Minh City and Vietnam National University in Vietnam, Brock University in Canada, New York University and Northern Illinois University in The United States, and the University de Paris XIII in France.

### **Student Welfare**

The University makes available various kinds of services for the welfare of its students. It provides dormitories for about 45% of undergraduate and graduate students, with an aim to maintain these dormitories as both residential and learning centers. Accident insurance and health insurance are provided for the students. Also, as many as 700 scholarships are provided each year. Finally, government educational loans are allocated to about 3,000 students.

### **International Airport (Suwanabhumi)**

It is very easy to come from the International Airport in Bangkok to Bangsaen and it only takes short time:

Take the shuttle bus in front of the airport (free) to the nearby Transportation Center (bus terminal at the airport), from there you can take a minibus (1 hour, 120.- Baht) or an ordinary bus (1.5 hours, 81.- Baht) to Bangsaen. Tel. 02-7230000 ext. 2080-83, 02-535-1111

## Tuition Fees for Non-Resident Student at Faculty of Education

### I. Tuition-Fees/Semester

No.	Tuition Fees (1 \$ ~ 36 Baht)	Levels (Baht/Semester)		
		Bachelor Degree	Graduate Diploma	Graduate
1	University Fee • Regular semesters • Summer sessions	20,000 10,000	20,000 10,000	20,000 10,000
2	Graduate School Fee • Regular semesters • Summer sessions	-	1,000 500	1,000 500
3*	Faculty Fee (for Japanese, Chinese, English Language Teaching Programs) • Regular semesters • Summer sessions	5,000 2,500	- -	- -
4*	Faculty Fee (Except Japanese, Chinese, English Language Teaching Programs) • Regular semesters • Summer sessions	1,500 750	- -	- -
5	Faculty Fee for Graduate Student	-	-	100,000/year*
6	Library Fee • Regular semesters • Summer sessions	500 250	1,000 500	1,000 500
7	Information Technology Fee • Regular semesters • Summer sessions	500 300	700 350	700 350
8	Student Activities Fee	200/year*	-	-
9	Sport Fee	100/year*	-	-
10	Tuition Fee (Theory/Credit) • Regular semesters • Summer sessions	100 400	400 1,200	400 1,500
11	Tuition Fee (Lab/Credit) • Regular semesters (1) Industrial Technology Education & Educational Technology Programs (2) Other Programs • Summer sessions (1) Industrial Technology Education & Educational Technology Programs (2) Other Programs	300 200 750 600	400 1,200 - 1,200	400 1,500 2,000 1,200
12	Tuition Fee (Practicum/Credit) (1) Industrial Technology Education & Educational Technology Programs (2) Other Programs	500 200	- 800	800 800
13	Tuition Fee (Project/Credit) (1) Industrial Technology Education & Educational Technology Programs (2) Other Programs	300 300	- -	- -
14	Student ID-Card	70	70	70
15	Student Registration Fee (To be paid once, at the 1 <sup>st</sup> semester of the program)	1,500	2,000	2,000
16	Registration Document Fee	50	50	50
17	Comprehensive Exam Fee	-	-	500/time
18	Certification Fee	1,000	1,500	1,500
19	English proficiency Test	-	-	500/time
	<b>Total Fee per year (excluding tuition fees credit)</b>	<b>70,470 (3*) 61,720 (4*)</b>	<b>60,320</b>	<b>161,370</b>

**II. Books and other material:**

**10,000 Baht/year**

**III. Orientation and field trips:**

**10,000 Baht/year**

<b>IV. Health-insurance:</b>	<b>2,000 – 3,000 Baht/year</b>	
<b>V. Accommodation and living expenses:</b>		
1. Apartment outside university	1,500-5,000	Bath/month
2. Apartment inside university	2,500-5,000	
Bath/semester		
3. Living expenses	3,000	Bath/month

PS: There are two semesters and a summer session per academic year. The student and his/her advisor will design an individual program of study according to the student's abilities. Therefore, the fee is depending on the individual number of semesters the student has to register for the classes.

## Academic Year

First semester begins in June continuing through mid-October. The second semester begins in early November continuing through mid-March and summer semester starts in late March continuing through mid-May.

## Contact

### Faculty of Education

Burapha University (International Affairs and Special Activities Office)  
169 Long-Hard Bangsaen Road, Tambon Saensook,  
Amphur Muang, Chonburi 20131, Thailand.

Tel : 66-38-745900 ext. 2010, 2011

Fax : 66-38-391043

Email: [juthamash@hotmail.com](mailto:juthamash@hotmail.com)

<http://www.edu.buu.ac.th>

## Appendix: General Visa Information

1. Generally, a foreign citizen who wishes to enter the Kingdom of Thailand is required to obtain a visa from a Royal Thai Embassy or a Royal Thai Consulate-General. However, nationals of certain countries do not require a visa if they meet visa exemption requirements as follows:

(1) They are nationals of countries which are exempted from visa requirements when entering Thailand for tourism purposes. Such nationals will be permitted to stay in the Kingdom for a period of not exceeding 30 days. For more information, please see [Tourist Visa Exemption](#);

(2) They are nationals of countries which hold bilateral agreements with Thailand on the exemption of visa requirements. For more information, please see [List of Countries which have Concluded Agreements with Thailand on the Exemption of Visa Requirements](#).

2. Nationals of certain countries may apply for visa upon arrival in Thailand. Travelers with this type of visa are permitted to enter and stay in Thailand for a period of not exceeding 15 days. For more information, please see [Visa on Arrival](#).

3. Travelers coming from/through countries which have been declared Yellow Fever Infected Areas must acquire an International Health Certificate verifying the receiving of a Yellow Fever vaccination. For more information, please see [List of Countries which are Declared Yellow Fever Infected Areas](#).

4. Nationals of certain countries are required to apply for a visa only at the Royal Thai Embassy or the Royal Thai Consulate-General in the applicant's country of residence, or at the Royal Thai Embassy which has jurisdiction over his or her country of residence. Travelers are advised to enquire about authorized office for visa issuance at any Royal Thai Embassy or Royal Thai Consulate-General before

departure. Contact details and locations of Royal Thai Embassies and Royal Thai Consulates-General are available at [www.mfa.go.th/web/10.php](http://www.mfa.go.th/web/10.php).

5. To apply for a visa, a foreigner must possess a valid passport or travel document that is recognized by the Royal Thai Government and comply with the conditions set forth in the Immigration Act of Thailand B.E.2522 (1979) and its relevant regulations. In addition, the visa applicant must be outside of Thailand at the time of application. The applicant will be issued with a type of visa in accordance to his or her purpose of visit. For more information on types of visas and general requirements for each type of visa, please see [Types of Visa and Issuance of Visa](#).

6. In general, applicants are required to apply for a visa in person. However, Royal Thai Embassies and Royal Thai Consulates-General in some countries and in some cases may also accept applications sent through representatives, authorized travel agencies or by post. Please enquire at the Royal Thai Embassy or Royal Thai Consulate-General where you intend to submit your application of acceptable ways of application.

7. Please note that the period of **visa validity** is different from the **period of stay**. **Visa validity** is the period during which a visa can be used to enter Thailand. In general, the validity of a visa is 3 months, but in some cases, visas may be issued to be valid for 6 months, 1 year or 3 years. The validity of a visa is granted with discretion by the Royal Thai Embassy or Royal Thai Consulate-General and is displayed on the visa sticker.

8. On the other hand, the **period of stay** is granted by an immigration officer upon arrival at the port of entry and in accordance with the type of visa. For example, the period of stay for a transit visa is not exceeding 30 days, for a tourist visa is not exceeding 60 days and for a non-immigrant visa is not exceeding 90 days from the arrival date. The period of stay granted by the immigration officer is displayed on the arrival stamp. Travelers who wish to stay longer than such period may apply for extension of stay at offices of the Immigration Bureau in Bangkok, located at Soi Suan Plu, South Sathorn Road, Bangkok 10120, Tel 02-2873101-10 or at an Immigration office located in the provinces. For information on application for extension of stay, see the Immigration Bureau website at [www.immigration.go.th](http://www.immigration.go.th)

9. Foreigners entering Thailand are not permitted to work, regardless of their types of visa, unless they are granted a work permit. Those who intend to work in Thailand must hold the correct type of visa to be eligible to apply for a work permit. Information on Work Permit applications could be obtained from the website of the Office of Foreign Workers Administration, Department of Employment, Ministry of Labor at [www.doe.go.th/workpermit/index.html](http://www.doe.go.th/workpermit/index.html)

10. Royal Thai Embassies and Royal Thai Consulates-General have the authority to issue visas to foreigners for travel to Thailand. The authority to permit entry and stay in Thailand, however, is with the immigration officers. In some cases, the immigration officer may not permit foreigner holding a valid visa entry into Thailand should the immigration officer find reason to believe that he or she falls into the category of aliens prohibited from entering Thailand under the Immigration Act B.E. 2522 (1979).

11. According to the Immigration Act of Thailand B.E. 2522 (1979), foreigners who fall into any of the following categories are prohibited to enter Thailand:

- (1) Having no genuine valid passport or document used in lieu of passport; or having a genuine valid passport or document used in lieu of passport without valid visa issuance by the Royal Thai Embassies, the Royal Thai Consulates-General or the Ministry of Foreign Affairs, with exception of those who meet visa exemption requirements. The terms and conditions of visa issuance and visa exemption are prescribed by the Ministerial Regulations.
- (2) Having no appropriate means of living following entry into the Kingdom.
- (3) Having entered the Kingdom to be employed as an unskilled or untrained laborers, or to work in violation of the Alien Work Permit Law.
- (4) Being mentally unstable or having any of the diseases stated in the Ministerial Regulations.
- (5) Having not yet been vaccinated against smallpox; or inoculated, or undergone any other medical treatment for protection against disease; and having refused to have such vaccinations administered by the Immigration Doctor.

(6) Having been imprisoned by judgment of the Thai Court; or by lawful injunction or judgment of the Court of a foreign country, except for when the penalty is for a petty offence, or negligence, or is provided for as an exception by the Ministerial Regulations.

(7) Having behavior which could cause possible danger to the public; or having the likelihood of being a nuisance or constituting any violence to the peace, safety and security of the public or to the security of the nation; or being under warrant of arrest by competent officials of foreign governments.

(8) Reason to believe that entry into Kingdom is for the purpose of being involved in prostitution, the trafficking of women or children, drug smuggling, or other types of smuggling which are against public morality.

(9) Having no money or bond as prescribed by the Minister under Section 14 of the Immigration Act B.E. 2522 (1979).

(10) Being a person prohibited by the Minister under Section 16 of the Immigration Act B.E. 2522 (1979).

(11) Being deported by either the Government of Thailand or that of other foreign countries; or having been revoked the right of stay in the Kingdom or in foreign countries; or having been expelled from the Kingdom by competent officials at the expense of the Government of Thailand unless exemption is provided by the Minister on an individual basis.

## **TYPES OF VISA**

Royal Thai Embassies and Royal Thai Consulates-General may issue the following types of visas: Transit Visa, Tourist Visa, Non-Immigrant Visa, Diplomatic Visa, Official Visa, Courtesy Visa

## **NON-IMMIGRANT VISA**

### **1. Requirement :**

This type of visa is issued to applicants who wish to enter the Kingdom for the following purposes: To study, to come on a work study tour or observation tour , to participate in projects or seminars , to attend a conference or training course , to study as a foreign Buddhist monk (Category "ED").

### **2. Required Documents:**

2.1 The applicants must submit the following relevant documents depending on the purpose of their visit.

2.2 Visa application form completely filled out

2.3 Passport or travel document with validity not less than 6 months. The validity of 18 months is required for one year visa application.

2.4 (4 x 6 cm) photograph of the applicant, taken within the past six months

2.5 Transcript / Letter of acceptance from the concerned schools/universities or institutes ("ED")

2.6 The applicant must sign on each page of the copy.

2.7 Documents in foreign languages must be translated into Thai. If translated into English, it should be notarized by notary organs or the applicant's diplomatic/ consular mission.

### **3. Visa Fee**

2,000 Baht for single entry and 5,000 Baht for multiple entries.

### **4. Validity of Visa**

Single-entry and multiple-entry visas are valid for three months. Multiple-entry visas could also be valid for one year.

### **5. Period of Stay**

The holders of this type of visa are initially granted a period of stay in the Kingdom not exceeding 90 days unless otherwise instructed by the Office of Immigration Bureau.

### **6. Extension of Stay**

Those qualified persons can obtain an additional one year stay permit counting from the date of entry in the Kingdom pertaining to the Office of the Immigration Bureau's regulations on extension of stay. The extension of stay is at the discretion of the Immigration officer.

N.B. Applicants wishing to stay in the Kingdom longer than 90 days have to file their application either at the Thai consular mission abroad or at the Office of Immigration Bureau in Bangkok located on Soi Suan Plu, off South Sathorn Road, Bangkok 10120, Tel 02 287-3101-10 (or website at <http://www.immigration.go.th>). The consular officer must refer the case to the Office of Immigration

Bureau for approval. Upon receiving approval, the consular officer may issue the visa as instructed by the Bureau.

**7. Additional Requirements**

Nationals of certain countries are required to apply for a visa only at the Thai Embassy or Consulate-General in their home/residence country or at the designated Thai Embassy. Therefore, travelers are advised to contact the nearest Thai Embassy or Consulate-General to find out where they may apply for a visa to Thailand before departure. Information on location and contact number of Thai Embassies and Consulates-General is available at </web/10.php>

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